

VILLAGE OF WEST WINFIELD

BOARD MEETING MINUTES

August 10, 2026

PRESENT: Mayor Smith, Trustees, J. Murphy, K. Allen, C. Dygert, T Niederlander;
Clerk/Treasurer S. Van Duren, Codes Officer, M. Connors; Absent, Fire Chief S. Murphy.

The Village Board meeting was called to order at 6:30 PM by Mayor Smith.

Motion to Authorize the Clerk Treasurer to pay the bills listed on Abstract No. 3 General Fund \$31,459 and Water Fund \$2,760 was made by Trustee Murphy and seconded by Trustee Dygert. Ayes: Smith, Murphy, Allen, Dygert & Niederlander. Nays: NONE

Motion to Approve the Minutes of the July 2026 meeting was made by Trustee Dygert and seconded by Trustee Murphy. Ayes: Smith, Murphy, Allen, Dygert & Niederlander. Nays: NONE

Motion to Approve the Treasurers Report / July Payroll Report was made by Trustee Niederlander and seconded by Trustee Allen. Ayes: Smith, Murphy, Allen, Dygert & Niederlander. Nays: NONE

Mayor Smith introduce Keith Land. Mr. Land is seeking a board resolution supporting his application to the NYS DOT for 2 Hour Parking limit signs to be installed in the commercial district on West Main St. The board requested Mr. Land contact the DOT to see if a parking assessment can be done. The board will revisit the issue at a future meeting.

Mayor Smith introduced Steven Ludlow of the 4 Corners Food Co-Op in Waterville NY. Mr. Ludlow provided a brief history of the Co-Op. They are interested in expanding into the Winfield area possibly through online ordering with local pickup.

DEPARTMENT REPORTS

Mayor Smith: Provided and update on the DOT's new traffic light project on Main Street.

Clerk / Treasurer

Motion to Approve the NYMIR insurance renewal quote was made by Trustee Murphy and seconded by Trustee Niederlander. Ayes: Smith, Murphy, Allen, Dygert & Niederlander. Nays: NONE

Motion to Approve the Village Clerk/Treasurer to attend a one-day session at the NYCOM Fall Training School was made by Trustee Murphy and seconded by Trustee Niederlander. Ayes: Smith, Murphy, Allen, Dygert & Niederlander. Nays: NONE

The Annual Financial Report has been submitted to the State and a copy is available on the Village website.

Community Activities Donations received \$464.25

Ambulance donation received in memory of Michael Grann \$225.00

Streets Department: Waiting on confirmation that the vendor for the new DPW truck is registered with OGS.

Water Department: No Report

Codes Department: One shed permit has been issued for East Main St. The codes application forms need to be updated and the permit application fees need to be reviewed and increased if necessary.

Fire / Ambulance Department: The report was provided by Cheryl Murphy, the Fire Dept. Secretary. For July there were 40 EMS calls (3 rolled) and 8 fire calls.

The Bids for the Airiel Truck and 1993 Ford Ambulance were opened: R Schaffer won both vehicles. Airedal \$4,001.00 1993 Ford Ambulance \$651.00

COMMITTEE REPORTS

Bisby Hall: No Report

Climate Smart Communities: No Report

Community Activities: Mayor Smith provided an update on the 2026 Fall Festival.

Community Garden Project: Trustee Dygert provided an update. A survey will be conducted to gauge the community interest.

Comprehensive Plan: The SEQRA (State Environmental Quality Review Act) application is being worked on.

Grants: Trustee Allen reported that she continues to look for grant opportunities.

Zoning / Codes: Updating the Village zoning and codes will begin once the codes officer is available.

New Business: No New Business

Old Business: Community Action Committee, no progress to report.

The exterior of Bisby Hall needs to be cleaned and the white trim around the door repainted.

Public Comment: No Public Comment

Motion to Enter Executive Session to discuss a legal issue regarding codes enforcement was made by Trustee Niederlander and seconded by Trustee Murphy. Ayes: Smith, Murphy, Allen, Dygert & Niederlander. Nays: NONE

Motion to Exit Executive Session was made by Trustee Murphy and seconded by Trustee Dygert. Ayes: Smith, Murphy, Allen, Dygert & Niederlander. Nays: NONE

Results: The Codes Officer will compile a list of code violations for the properties discussed.

Motion to Adjourn the meeting was made by Trustee Murphy and seconded by Trustee Niederlander. Ayes: Smith, Murphy, Allen, Dygert & Niederlander. Nays: NONE

Meeting adjourned at 8:05pm

Respectfully submitted by
R. Scott Van Duren
Village Clerk Treasurer