

VILLAGE OF WEST WINFIELD  
BOARD MEETING MINUTES  
August 11, 2025

PRESENT: Mayor Smith; Trustees: J. Murphy, K. Allen, C. Wheat, T. Niederlander  
Village Clerk, S. Van Duren; Fire Chief, Al Moxham

Public: Nicholas Thomas, Keith Watkins

The Village Board meeting was called to order at 6:30 PM by Mayor Smith.

Nicholas Thomas was recognized for the work he did on compiling the Hometown Heroes information book. Copies will be available in the West Winfield Public Library. Mayor Smith presented him with a check for \$50.00 in appreciation for the work he did.

**The motion to Authorize** the Clerk Treasurer to pay the bills presented on Abstract No.03 was made by Trustee Wheat and seconded by Trustee Allen.

Ayes: Smith, Murphy, Wheat, Allen & Niederlander. Nays: none

**The Motion to Approve** the Minutes of the July 14, 2025 meeting was made by Trustee Murphy and seconded by Trustee Wheat. Ayes: Smith, Murphy, Wheat, Allen & Niederlander. Nays: none

**The motion to Approve** the Treasurer's Report was made by Trustee Allen and seconded by Trustee Murphy. Ayes: Smith, Murphy, Wheat, Allen & Niederlander. Nays: none

### **DEPARTMENT REPORTS**

#### **Clerk/Treasurer:**

The Community Activities Fund received \$2,005 in donations:

- \$1,000 SJS Appraisals
- \$500 Precision Matics – John & Steve Pustay
- \$300 Boss' General Store – Jamie Christian
- \$48.00 Donation Jar – Music Monday 7/14
- \$81.00 Donation Jar – Music Monday 7/28
- \$76.00 Donation Jar – Music Monday 8/4

The Annual Financial Report has been submitted to the State. It is available on our website and Open Book NY.

As of Friday, August 8, 133 people have registered for the garbage cart program.

Henry Hiteman received \$3,600.20 from the State of New York for the 2% Foreign Fire Tax payment.

Mayor Smith asked the Clerk's Office to prepare a thank you letter for the Community Activities donors.

**Water:** The water leak by 311 North Street, as well as one fire hydrant on North Street and one on Fairground Road are scheduled to be repaired.

**Streets:** Mayor Smith has met with the NYSEG representative regarding the replacement of electrical outlets on the street light poles. There is a possibility that NYSEG will replace the outlets as a community service at little or no cost to the Village. Andrew Kampf has submitted his resignation. He is scheduled to leave by September.

**Codes:** One permit was issued.

**Fire / Ambulance Department:**

Chief Moxham reported that there were 53 EMS calls and 10 fire calls during July.

**COMMITTEE REPORTS:**

**Bisby Hall:** The entrance way to Bisby Hall stills need to be completed.

**Clean Energy:** Trustee Wheat is answering a survey from the Climate Smart Communities Agency – they are interested in how the program may be improved.

**Grants:** The Village has received the Pro-Housing designation from the State of New York. An application for a grant from the W. G. Broughton Foundation has been submitted. The grant will be used to payoff the balance of the ambulance. The USDA has approved the Village to proceed with an application for a Congressional Directed Spending Grant. Trustee Allen will be working on this grant application.

**Community Activity Committee:** Mayor Smith reported that the attendance for the Music Monday in the Park programs has been steadily increasing. Mayor Smith plans on applying for the CNY Arts grant for next season.

The Town of Winfield has reserved the Winfield Memorial Park for July 4<sup>th</sup> 2026. The Town would like to organize a 4<sup>th</sup> of July celebration with the assistance of the Village. The West Winfield Fire Department was asked to help organize a parade as well as look into the cost of a fireworks display. A community wide fundraising campaign may be organized to help with the cost of the fireworks.

**Comprehensive Plan:** Work continues on developing the plan. An organizational meeting for the sub-committees will be scheduled soon.

**Zoning / Codes:** Committee on hold.

**OLD BUSINESS:**

- Emergency Management Resources (EMR) will be presenting their proposal for creating an ambulance district. The presentation will take place on Monday, August 25 at 6:00 PM at Bisby Hall in the library.
- Henry Hiteman Engine and Hose Co. presented the Village with a letter stating that they will be responsible for insurance liability deductible and any other liability cost outside of coverage provided under the village policy.
- Further research is needed regarding the regulation of chickens within the Village.

**NEW BUSINESS:** No new business was discussed

**PUBLIC COMMENT:** Keith Watkins remarked on the deteriorating condition of Main St / Route 20. He has suggested that we send a letter to Assemblyman Brian Miller to see if his office can intervene on the Villages behalf with the NY Department of Transportation.

Trustee Allen reported an increase in the number of vehicles at 134 South Street. The Village Office will notify the Codes Officer.

## **EXECUTIVE SESSION:**

**The Motion to Enter into Executive Session** to discuss a contract issue and a personnel issue was made by Trustee Wheat and seconded by Trustee Niederlander. Ayes: Smith, Murphy, Wheat, Allen & Niederlander. Nays: none

**The Motion to Exit Executive Session** was made by Trustee Niederlander and seconded by Trustee Murphy. Ayes: Smith, Murphy, Wheat, Allen & Niederlander. Nays: none

### **Results:**

The Village Board members authorized Fire Chief, Al Moxham, to resolve the personnel issue.

Mayor Smith will contact Emergency Management Resources (EMR) regarding proposed ambulance fees for the presentation on August 25<sup>th</sup>.

Motion to Adjourn the Meeting was made by Trustee Wheat and seconded by Trustee Niederlander.

Ayes: Smith, Murphy, Wheat, Allen & Niederlander. Nays: none

Meeting adjourned at 8:41 PM.

Respectfully submitted by Scott Van Duren, Village Clerk