

VILLAGE OF WEST WINFIELD
BOARD MEETING MINUTES
December 08, 2025

PRESENT: Mayor Smith; Trustees: J. Murphy, K. Allen & C. Wheat; Village Clerk, S. Van Duren;
Fire Chief, Al Moxham, Codes Officer, M. Connors
ABSENT: Trustee Niederlander

The Village Board meeting was called to order at 6:30 PM by Mayor Smith.

Motion to Authorize the Clerk Treasurer to pay the bills presented on Abstract No.07 was made by Trustee Murphy and seconded by Trustee Allen. Ayes: Smith, Murphy, Wheat and Allen. Nays: None

Motion to Approve the Minutes of the November 2025 meeting was made by made by Trustee Wheat and seconded by Trustee Allen. Ayes: Smith, Murphy, Wheat and Allen. Nays: None

Motion to Approve the Treasurer's Report was made by Trustee Murphy and seconded by Trustee Allen. Ayes: Smith, Murphy, Wheat and Allen. Nays: None

Department Reports

Clerk/Treasurer:

The Village received \$3,795 from the Comp Alliance Work Safety Award Program.

The West Winfield Historic District has been approved

Motion to Amend the Budget to record \$3,000 from the Town of Plainfield to be used toward the ambulance expenses was made by Trustee Allen and seconded by Trustee Wheat. Ayes: Smith, Murphy, Wheat and Allen. Nays: None

A donation the Community Activities Fund in the amount of \$300.00 was received from Pamela Andela.

Trustee Allen donated \$200 for the purchase of new lights for the street decorations.

Water: The flushing of the fire hydrants has been delayed. Trustee Murphy suggested that it be postponed until spring due to the winter weather.

Streets: Nothing to Report.

Codes: 1 permit was issued.

Fire / Ambulance Department: There 51 calls; 8 Fire and 43 Ambulance. Mayor Smith read Michael Grann's resignation letter. Fire Chief, Al Moxham will get together with S. Murphy to find a replacement for Michael.

Truck #512 is out of service – an itemized list of repairs will be coming from Vander Molen. The cost of the repairs will need to come from a bond anticipation note (BAN).

COMMITTEE REPORTS:

Bisby Hall: Repairs to entrance way floor of Bisby Hall have been delayed.

Clean Energy: Trustee Wheat reported that Trustee Murphy and P. Davis will be getting the Climate Smart Communities program back up and running.

Grants: Trustee Allen is making a final review of the USDA grant application.

Community Activity Committee: The Winter Festival wasn't as successful as in the past and a discussion of possible changes for next year's festival took place.

Comprehensive Plan: Last month's meeting was postponed. Subcommittees have started submitting their draft reports.

Zoning / Codes: Committee on hold.

OLD BUSINESS:

- Emergency Management Resources (EMR) transfer of billing services almost complete.
- Trustee Murphy presented a proposed law "Control of Farm Animals" which addresses the raising of fowl and other "farm" animals within the Village. Board members will review and suggest any changes. The clerk will forward a copy to the Village Attorney for his review.
- Work on the Procurement Policy is delayed until the new office assistant begins in January.
- The Fire Contract with the Town of Winfield is still being worked on

NEW BUSINESS: No new business was presented.

PUBLIC COMMENT: No public Comment was made.

Executive Session:

Motion to Enter into Executive Session to discuss personnel issue was made by Trustee Allen and seconded by Trustee Murphy. Ayes: Smith, Murphy, Wheat and Allen. Nays: None

Motion to Exit Executive Session was made by Trustee Allen and seconded by Trustee Wheat. Ayes: Smith, Murphy, Wheat and Allen. Nays: None

Results: The Board authorized payment of an end of year bonus to D. Barletta and S. Van Duren. A Visa gift card will be issued to C. Criscolo. A discussion was held regarding a Village Board sponsored "business appreciation" day.

Motion to Adjourn the meeting was made by Trustee Murphy, seconded by Trustee Wheat.

Ayes: Smith, Murphy, Wheat and Allen. Nays: None

Meeting adjourned at 8:15 PM.

Respectfully submitted by Scott Van Duren, Village Clerk