

VILLAGE OF WEST WINFIELD
BOARD MEETING MINUTES
May 12, 2025

PRESENT: Mayor Smith; Trustees: J. Murphy, K. Allen & T. Niederlander
Village Clerk, S. Van Duren; Codes Officer, Mike Conners; Fire Chief, Al Moxham
Absent: Trustee Wheat

The Village Board meeting was called to order at 6:30 PM by Mayor Smith.

Motion to Authorize the Clerk Treasurer to pay the bills presented on Abstract No.12 was made by Trustee Murphy and seconded by Trustee Niederlander. Ayes: Smith, Murphy, Niederlander and Allen. Nays: None

Motion to Approve the Minutes of the April 2025 meeting was made by Trustee Murphy and seconded by Trustee Niederlander. Ayes: Smith, Murphy, Niederlander and Allen. Nays: None

Motion to Approve the Treasurer's Report was made by Trustee Murphy and seconded by Trustee Allen. Ayes: Smith, Murphy, Niederlander and Allen. Nays: None

DEPARTMENT REPORTS

Clerk/Treasurer:

Motion to Authorize Mayor to sign 2025 Tax Warrant was made by Trustee Murphy and seconded by Trustee Allen. Ayes: Smith, Murphy, Niederlander and Allen. Nays: None

The fiscal year-end meeting will take place at NOON in the Village Clerk's office on Friday, May 23rd.

The following donations have been received:

\$100 Donation received from John Salamone towards the Fire Dept.

\$450 Donations received for ambulance in memory of Maude Willems

\$600 From Town of Plainfield for Community Activities Fund

\$200 From Jennison for Community Activities Fund

\$100 Pat Quinn for Community Activities Fund

Trustee Murphy proposed that ambulance donations be placed in a reserve fund to be used for the future purchase of an Ambulance.

Motion to Establish an Ambulance Apparatus Reserve Fund was made by Trustee Murphy and seconded by Trustee Allen. Ayes: Smith, Murphy, Niederlander and Allen. Nays: None

Water: Dan plans to replace a fire hydrant by the school and on North Street once school has been let out for the summer.

Streets: No Report

Codes: Two building permits were issued. Rental inspections have been completed at the Scott House and Talbot House apartments.

Fire / Ambulance Department:

The insulation project at the firehall has been completed. Trustee Murphy suggested that curb stops be installed along the back of the building so that people who are parking in back of the firehall don't back into the new insulated walls.

There were 35 EMS calls and 6 fire calls during April. The emergency generator at the fire hall needs to have a part replaced. The new fire truck was delivered on Sunday, April 13th. The new truck, Engine 129, needs a “pump radio” installed. Chief Moxham provided a price quote from JPJ Electronic for \$2,443.84.

Motion to Pay for the Equipment from the Fire Apparatus Reserve Fund was made by Trustee Murphy and seconded by Trustee Allen. Ayes: Smith, Murphy, Niederlander and Allen. Nays: None

COMMITTEE REPORTS:

Bisby Hall: Dan Barletta continues to work on the entrance way to Bisby Hall.

Clean Energy: The firehall insulation project is complete. A copy of the paid invoice needs to be submitted the NYSERDA in order for the Village to receive the balance of the NYSERDA Grant.

Grants: The search for possible grants is continuing.

Community Activity Committee: Tori Roberts continues to work on the Slide into Summer event; Mayor Sandy has requested that the new firetruck and possibly the ambulance be available at the event.

Comprehensive Plan: A second mailing of surveys may be mailed out.

Zoning / Codes: Committee on hold.

OLD BUSINESS:

- A draft copy of the proposed Village of West Winfield Residential Municipal Solid Waste Fee Act was distributed to Board members for their review. Tentative Public Hearing will be at the June 9th Village Board Meeting.
- We are still accepting applications for the part-time office clerk position.

NEW BUSINESS:

- A discussion was held regarding the proposed installation of a pickleball court by the Village parking.
- Opening up the Tannery site to be used as a T-Ball location was discussed.
- A proposal from GRC for an Ambulance District Study was handed out to Village Board members to review and make recommendations.

PUBLIC COMMENT:

EXECUTIVE SESSION:

Motion to Enter into Executive Session to discuss a personnel matter was made by Trustee Murphy and seconded by Trustee Allen. Ayes: Smith, Murphy, Niederlander and Allen. Nays: None

Motion to Exit Executive Session was made by Trustee Murphy and seconded by Trustee Allen. Ayes: Smith, Murphy, Niederlander and Allen. Nays: None

Results: The letter of complaint against the Fire Department was sent anonymously – no further action will be taken by the Board

Motion to Adjourn the meeting was made by Trustee Niederlander, seconded by Trustee Allen.

Ayes: Smith, Murphy, Niederlander and Allen. Nays: None

Meeting adjourned at 7:54 PM.

Respectfully submitted by Scott Van Duren, Village Clerk