

VILLAGE OF WEST WINFIELD
BOARD MEETING MINUTES
November 10, 2025

PRESENT: Mayor Smith; Trustees: J. Murphy, K. Allen & T. Niederlander; Village Clerk, S. Van Duren;
Codes Officer, M. Connors; DPW Officer, D. Barletta
ABSENT: Trustee Wheat

The Village Board meeting was called to order at 6:30 PM by Mayor Smith.

Motion to Authorize the Clerk Treasurer to pay the bills presented on Abstract No.06 was made by Trustee Murphy and seconded by Trustee Allen. Ayes: Smith, Murphy, Niederlander and Allen. Nays: None

Motion to Approve the Minutes of the October 2025 meeting was made by made by Trustee Niederlander and seconded by Trustee Allen. Ayes: Smith, Murphy, Niederlander and Allen. Nays: None

Motion to Approve the Treasurer's Report was made by Trustee Murphy and seconded by Trustee Niederlander. Ayes: Smith, Murphy, Niederlander and Allen. Nays: None

Department Reports

Clerk/Treasurer:

Resolution to turn over \$15,042.75 in unpaid 2025 Village taxes to Herkimer County was passed. Ayes: Smith, Murphy, Niederlander and Allen. Nays: None

A Resolution Supporting an application to NYS DOT by members of the business community to establish Parking Time Limits within the Commercial District on Main Street was passed. Ayes: Smith, Murphy, Niederlander and Allen. Nays: None

Motion to Make Budget Adjustment was made by Trustee Niederlander and seconded by Trustee Allen. Ayes: Smith, Murphy, Niederlander and Allen. Nays: Nones:

Budget Adjustment: \$2,500.00 From Contingency Fund to: \$1,200.00 to A1010.401 – Trustee Allen - Grant Course \$1,300.00 to A7550.4 – Community Activities

Motion to Make Water Bill Adjustments was made by Trustee Murphy and seconded by Trustee Allen. Ayes: Smith, Murphy, Niederlander and Allen. Nays: None

Hartman – Removed Garbage Fee – Contracted with Wheelock
Removed late fees; Joseph, Usher, Land, McCoy Payments postmarked by 10/31
D. Jones, Cramer Drive - overestimated bill – adjust meter reading and billing
Pustay, Main Street - overestimated bill – adjust meter reading and billing

Received \$7,699.65 for Dupont PFAS Settlement. PFAS lawsuit settlement received so far is \$46,344.96

Donations received from the Knights of Columbus: \$100.00 to Community Activities, \$200.00 to the Fire Department.

Streets: D. Barletta introduced our new DPW person, Christopher Criscolo. Mayor Smith reported that an agreement has been reached with NYSEG to install outlets on the electric poles. Mayor Smith proposed selling the Ford Van that is currently not being used by the DPW. D. Barletta will work with Trustee Murphy on listing the van on Winfield Marketplace.

Water: D. Barletta will be working on replacing the fire hydrant on North St. Flushing of the fire hydrants will take place next week. D. Barletta will let the Clerk's office know so a textmygov alert can be sent out.

Codes: 1 permit was issued; a property on South St. has illegally parked cars on their lawn, a citation will need to be written; A North St. property has exterior codes violations. The Codes Officer is waiting for access to the property.

Fire / Ambulance Department:

Proposed billing rates from Emergency Management Resources (EMR) were presented to the board. These rates will take effect January 1, 2026

Motion to Accept Billing rates was made by Trustee Niederlander and seconded by Trustee Murphy.
Ayes: Smith, Murphy, Niederlander and Allen. Nays: Nones:

COMMITTEE REPORTS:

Bisby Hall: D. Barletta has purchased the flooring for the entrance way to Bisby Hall.

Clean Energy: No Report

Grants: Trustee Allen is finishing the USDA Grant application.

Community Activity Committee: The Winter Festival is planned for December 6th between 1 and 4 PM. Planning continues on the 2026 Fourth of July Celebration. The application for the CNY Arts Grant will not be available until January 2026.

Comprehensive Plan: Work is continuing on developing the plan.

Zoning / Codes: Committee on hold.

OLD BUSINESS:

- Emergency Management Resources (EMR) transfer of billing services almost complete.
- Trustee Murphy will work on the Chicken / Poultry law for the Village
- Clerk Treasurer Van Duren will work on updating the Procurement Policy
- The Fire Contract with the Town of Winfield is still being worked on

NEW BUSINESS: Trustee Murphy reported that there has been an increase in the number of “rolled” ambulance calls due to the lack of ambulance drivers. He proposed a plan to hire part time ambulance drivers. The Board reviewed the plan and has decided that, at this time, it would be economically irresponsible to add the additional payroll expense to the current budget. The Board did decide to organize a campaign to recruit volunteer drivers from within the Village Fire Department as well as the greater Winfield area.

PUBLIC COMMENT:

Motion to Adjourn the meeting was made by Trustee Murphy, seconded by Trustee Niederlander.

Ayes: Smith, Murphy, Niederlander and Allen. Nays: None

Meeting adjourned at 8:40 PM.

Respectfully submitted by Scott Van Duren, Village Clerk